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WP / CO / JAYANTHI VIDYALAYA

PRINCIPAL,
P. M. A. RAJAPAKSHA,
BA, PGDE, PGDEM,
071 9676 191
E-MAIL: jayanthividyalayac14@gmail.com

SWARNA CHAITHYA ROAD,
COLOMBO 14
TELL : 011 – 2439966
2023/ 10/ 23

Mr. Hiran Weerathne,
Mealcare Project,
SLMCS Foundation,
No 15, Milagiriya Avenue,
Colombo 04.

Dear Sir/ Madam,

Requesting for Computer Units for the ICT Laboratory

I am writing this letter on behalf of WP/CO/ Jayanthi Vidyalaya, Grandpass, in order to make a request for a donation of two computer units for the ICT Laboratory in our School.

As a poor, urbanized school which lacks facilities and resources, our school has been unable to provide sufficient computer items for students to study ICT as a compulsory subject. Since we have a few numbers of computers, students have limited time for engaging in practical.

Hence, I shall be much obliged if you could kindly provide a donation for two computer items to make the students' education successful.

Your prompt action to remedy this matter would be highly appreciated.

Yours Faithfully,

Principal

Jayanthi Vidyalaya,

Colombo 14.